



MEMORANDUM

DATE : 06th June 2022
TO : Higher National Diploma Students (Pearson BTEC)
FROM : Registrar
THROUGH : Vice Chancellor, Director Academic Affairs
SUBJECT : **INTRODUCING RE-SIT, RE-TAKE & RE-CORRECTION FEES/CHARGES (Local)**

IMPORTANT: Re-sit/Repeat, Re-take, Re-correction fees will be applicable & effective in the following manner:

- a. For all on-going Programmes/Intakes with the commencement of the next immediate Semester.
- b. For all new Intakes commencing on/after 1st September 2022.

1. Fees for Re-sit/Repeat Modules

Name of Programme	Fee per Module/Subject
BTEC Higher National Diploma Programmes	3,000 LKR

****NB : Failed/Repeat Modules due to Plagiarism (Applicable for all Programmes) – In the case of failure/repeat due to Plagiarism, the student should pay the relevant Re-sit fee and an additional 25% of Re-sit fee of the programme (Re-sit Fee + 25% from the Re-sit fee).***

2. Fee for Re-take Modules (Applicable only for BTEC Higher Nationals)

BTEC Higher National Diploma Programmes- Re-take Fee per Module -**15,000 LKR.**

3. Re-correction Fees*** - Per Answer Script/Per Assignment

Category 1: BTEC Higher Nationals - **2,000 LKR**

****In the case of Grade Improvement with Re-correction, the above Re-correction fee would be refunded after the release of results.**

Please Note: Applications for Re-corrections will NOT be accepted for failure due to Copying or/and Plagiarism.

Note: The Management reserves the right to revise the above amounts as and when necessary, with prior notice.

Dr. Esmond De Silva
Registrar
Saegis Campus

My Ref: RO/Memo/03.3/6.6.2022